



PRIVACY POLICY - WEBSITE

Introduction

This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website www.assessment360.org (hereafter known as “the Site”). Please read this privacy policy carefully. If you do not agree with the terms of this privacy policy, please do not access the site.

Contact Information

Assessment360 Limited
204 Scott House
The Custard Factory
Gibb Street
Birmingham
B9 4AA
0300 234 2345
support@assessment360.org

How we Gather and use Personal Information

Assessment360 will not collect any personally-identifiable information about you (e.g. name, address, e-mail address) without you expressly agreeing to provide it to us. We may collect information about you in a variety of ways on the Site, this includes:

Cookies

Like most websites, we use cookies to help make browsing more convenient for you. For example, the next time you visit the Site, it will automatically load the page in the language you've previously selected by reading the information from the cookie so you don't have to select your preferred language again.

Please see our Cookie Policy for further details.

Training Bookings

When you make a training booking through the Site we request the following personal data through the use of Microsoft Forms in order to fulfil that booking:

- Name
- Email address
- School
- Role

We do not collect any financial information through the Site

This information is processed under the basis of Article 6(1)(b) – Contract, of the EU general data protection regulation 2016/679 (GDPR).

Security

The site has security measures in place to protect the loss, misuse and alteration of the information under our control and personal information collected by us is stored in secure operating environments that are not available to the public.

Data Retention

If your school or organisation stops working with the Assessment360, we retain your personal data for the maximum period that it is useful, unless instructed otherwise by you.

Your rights under GDPR

If you know or believe that any data we hold to perform these functions is incorrect or has changed, you have the right to request that we update it. You can also ask us at any time for details of the personal data we hold, and to update, rectify or remove it as you prefer. We may only use the data for the purposes agreed to when the data is collected from you. Any such request should be directed to the contact details above.

If our data security is breached, we are required to notify you within 48 hours, and notify the data authority for the England and Wales, the Information Commissioners Office (ICO). If you believe we have failed in our duty to handle your data lawfully, securely and fairly, you can report this to the ICO. However, it is advisable that you raise the issue directly with us first, so that we can rectify the issue as soon as possible, before contacting the ICO if you wish.

For any request made to us, you have a right to a response and action within one month, and without undue delay.